

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT**

**Arizona State Office**  
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**In Reply Refer To:**  
8100 (AZ-931) P

July 22, 2003

EMS TRANSMISSION 07/23/2003  
Information Bulletin No. AZ-2003-038

To: Field Managers

From: Deputy State Director, Division of Resources

Subject: Fiscal Year 2003 Cultural Resource Annual Report DD: 10/17/2003

WO-240 has requested our Cultural Resource Program Annual Report for Fiscal Year 2003. Please note that the attached questionnaire includes additional information needed for the annual report to the Arizona State Historic Preservation Officer (SHPO). Field Offices will not be asked to submit a separate report for the SHPO.

In addition to completing the questionnaire, you are requested to provide the following narrative information:

1. Accomplishment Highlights. Summarize your major accomplishments for the fiscal year, including major inventories, stabilization projects, protection efforts, Native American coordination and consultation, collections management, NAGPRA efforts, etc. Please limit your descriptions of these accomplishments to short bullets.

Select your top single accomplishment and provide more detailed information (2-3 paragraphs) to describe it, along with a photo or other graphic to illustrate the work completed.

2. Public Outreach. Briefly summarize your efforts to promote public education and awareness of cultural heritage.
3. Cooperative Management Agreements/Challenge Cost Share Projects. Summarize your cooperative management agreements and challenge cost share projects for the fiscal year. Specify the worth in dollars of both the BLM's and the cooperator's contributions (e.g., money, or the estimated dollar equivalent of the staff time, volunteer time, or materials contributed). Briefly describe the work accomplished and its location (e.g., name of site or locale where work took place).

4. Preservation Issues/Needs. Briefly discuss any issues that you would like to bring to the attention of the SHPO or that you feel should be addressed by the SHPO in partnership with BLM.
5. LOOT Forms. Complete the attached NPS Listing of Outlaw Treachery (LOOT) form for any archaeological looting incident.

Please provide your completed questionnaire and additional narrative information to this office (AZ-931) by COB October 17, 2003

Signed by:  
Michael A. Taylor  
Deputy State Director

Authenticated by:  
Terri S. Redder  
Staff Assistant

Attachments:

- 1-CULTURAL RESOURCE ANNUAL REPORT FISCAL YEAR 2003 (7 pp.)
- 1-NATIONAL PARK SERVICE ARCHEOLOGICAL ASSISTANT DIVISION (2 pp.)